

## GUIDELINES FOR MAINTAINING PUBLIC ART

The Library, Culture and Arts Commission's Policies and Procedures regarding City's Permanent Art Collection requires annual inspection of the City's public art for maintenance purposes. Following the annual inspection, the LCAC is to advise the City Council on any maintenance issues.

1. The annual inspection and inventory of public art will occur prior to the close of the fiscal year, and preferably in the month of April (*See ¶E(4)*);
2. For any major repair of public art, the LCAC shall report the same to the City Council and seek direction. A major repair is:
  - a. Repair or maintenance the cost of which exceeds the funds available to LCAC in the Art Foundation; or
  - b. A repair that could affect the integrity or visual perception of the work.
3. For routine maintenance, the LCAC shall:
  - a. Ensure that it has on file the recommendations and instructions from the artist for maintenance of the work (*See ¶¶B(2)&E(2)*);
  - b. Where a professional is required for performing maintenance on the public art, the LCAC shall make its best efforts to create a list of qualified professionals who may be contacted to perform said work;
  - c. Where maintenance does not require professional work, the LCAC shall seek volunteers to perform the work;
  - d. Costs of routine maintenance will be paid from the Art Foundation to the extent funds are available and with the approval of the LCAC.