



Register/Login

- Enter www.bsionline.com in your web browser.

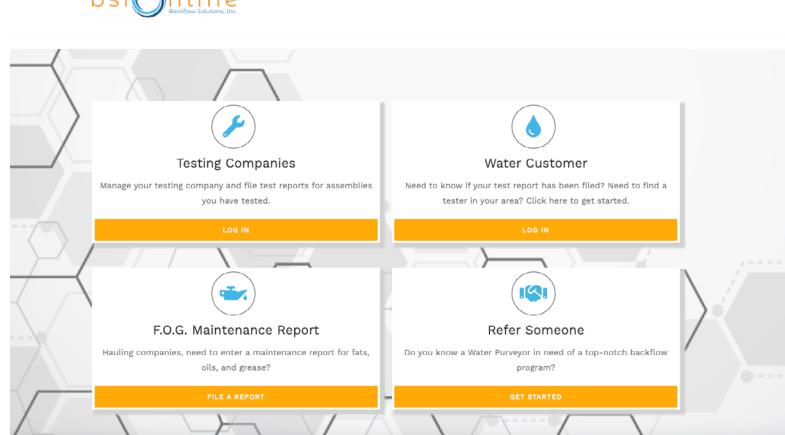
- If you need to register, please scroll to the middle of the page and click on the orange button **SIGN UP TODAY**.

- Once you create a company profile, username and password, click **SIGN UP**.

- You will be prompted to proceed to the next step.

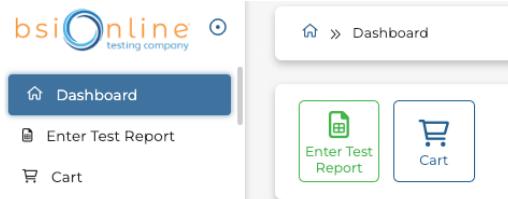
- Click on the orange **LOGIN** button under **TESTING COMPANIES**.

- Upon your first time logging in, you will need to add and upload copies of your credentials. You can do that directly from the dashboard by clicking on **LICENSES, TESTERS, OR TEST KITS**.



Enter Test

- Click **Enter Test Report** on Dashboard.

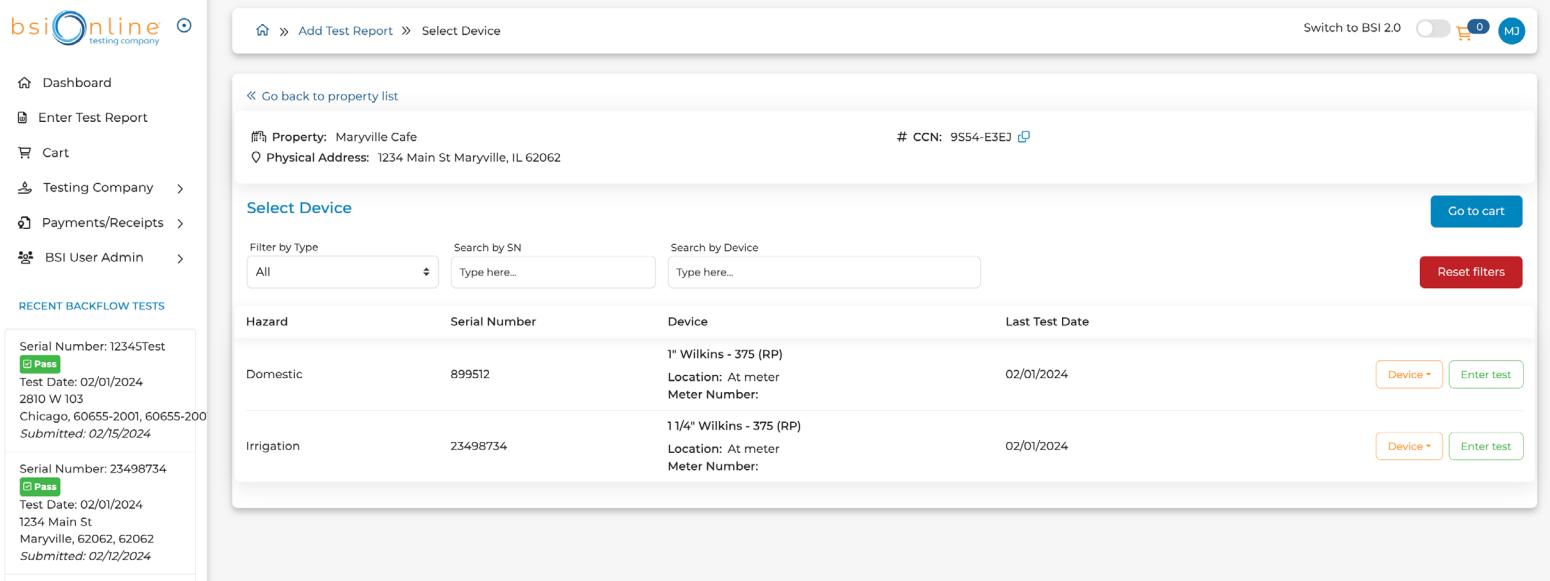


- Search for **any property or device** by entering an address, name, device serial number or by the CCN (customer confirmation number). Hover your mouse over the correct property from the list, click your mouse to proceed.

Search properties: maryville cafe

Serial #	Meter #	Device	Install Date	Due Date	Last Tested
0014521	1 1/4" Watts - 009 (RP)		09-22-2022	11-30-2025	01-30-2024
899510	1" Wilkins - 375 (RP)		09-22-2022	11-30-2025	01-31-2024

- Find the correct assembly serial number you need to enter a test for, then click the green button **ENTER TEST**.



bsionline testing company

Dashboard

Enter Test Report

Cart

Testing Company >

Payments/Receipts >

BSI User Admin >

RECENT BACKFLOW TESTS

Serial Number: 12345Test
 Pass
 Test Date: 02/01/2024
 2810 W 103
 Chicago, 60655-2001, 60655-200
 Submitted: 02/05/2024

Serial Number: 23498734
 Pass
 Test Date: 02/01/2024
 1234 Main St
 Maryville, 62062, 62062
 Submitted: 02/12/2024

Serial Number: 899512

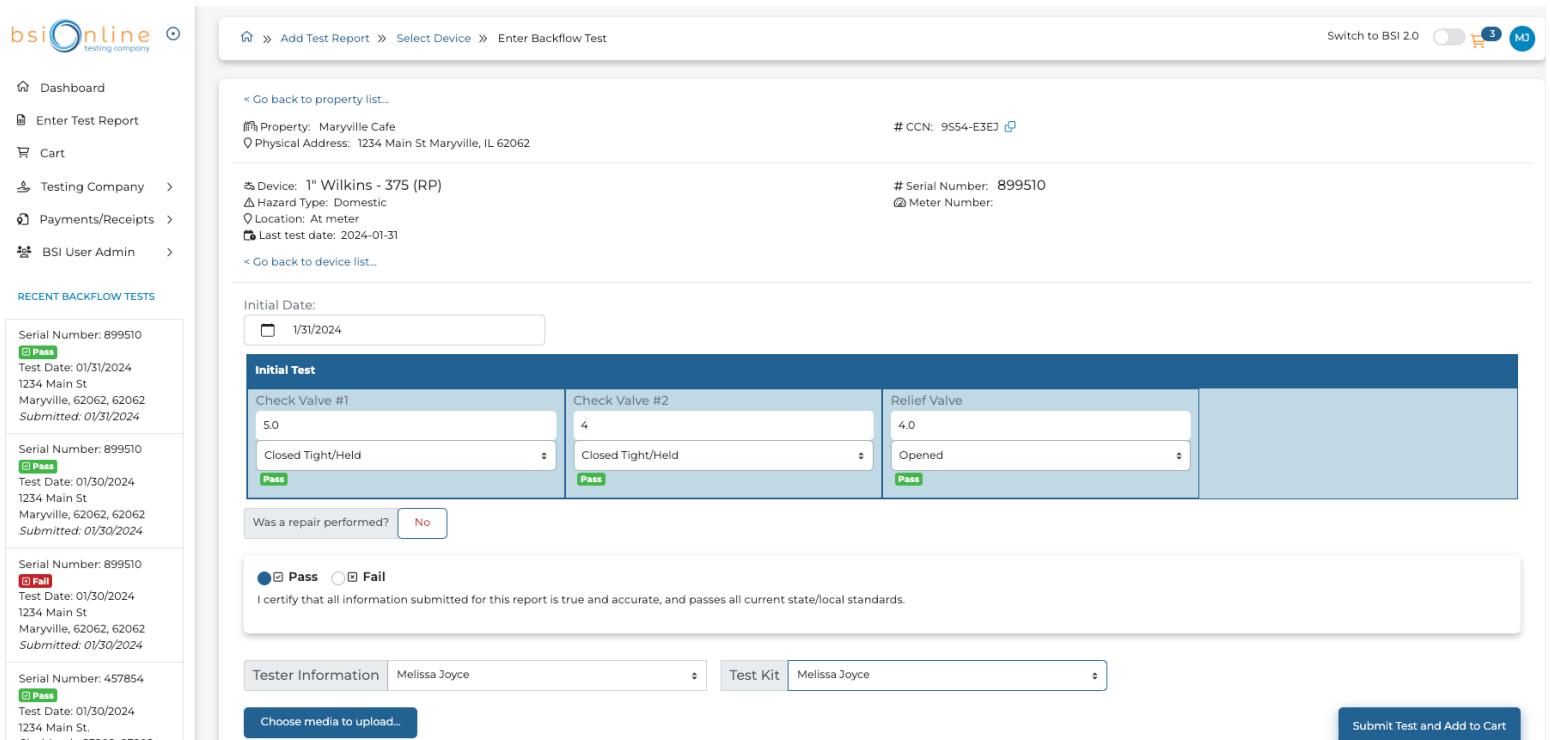
Property: Maryville Cafe
 Physical Address: 1234 Main St Maryville, IL 62062
 # CCN: 9554-E3EJ

Select Device

Filter by Type: All | Search by SN: Type here... | Search by Device: Type here... | Go to cart | Reset filters

Hazard	Serial Number	Device	Last Test Date
Domestic	899512	1" Wilkins - 375 (RP) Location: At meter Meter Number:	02/01/2024
Irrigation	23498734	11/4" Wilkins - 375 (RP) Location: At meter Meter Number:	02/01/2024

- A smart form will pop open, fill in pertinent information. Once finished select **SUBMIT TEST AND ADD TO CART**.



bsionline testing company

Dashboard

Enter Test Report

Cart

Testing Company >

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RECENT BACKFLOW TESTS

Serial Number: 899510
 Pass
 Test Date: 01/31/2024
 1234 Main St
 Maryville, 62062, 62062
 Submitted: 01/31/2024

Serial Number: 899510
 Pass
 Test Date: 01/30/2024
 1234 Main St
 Maryville, 62062, 62062
 Submitted: 01/30/2024

Serial Number: 899510
 Pass
 Test Date: 01/30/2024
 1234 Main St
 Maryville, 62062, 62062
 Submitted: 01/30/2024

Serial Number: 457854
 Pass
 Test Date: 01/30/2024
 1234 Main St

Property: Maryville Cafe
 Physical Address: 1234 Main St Maryville, IL 62062
 # CCN: 9554-E3EJ

Initial Date: 1/31/2024

Initial Test

Check Valve #1	Check Valve #2	Relief Valve
5.0 Closed Tight/Held Pass	4 Closed Tight/Held Pass	4.0 Opened Pass

Was a repair performed? No

Pass Fail
I certify that all information submitted for this report is true and accurate, and passes all current state/local standards.

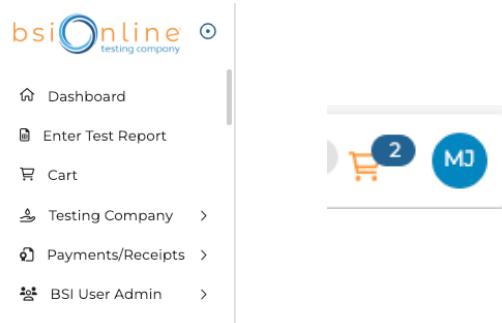
Tester Information: Melissa Joyce | Test Kit: Melissa Joyce | Choose media to upload... | Submit Test and Add to Cart

After you enter a test and add it to your cart, you have the option to proceed to your cart, enter a test for another device at the same property, or find another property.



Cart A key provision to BSI Online is a filing fee assessed per test report submitted.

- To pay for tests entered, proceed to the **CART**. This can always be accessed on the top right of the screen in orange or on the left side panel.



- Confirm the items in your cart and select **CHECKOUT**.

Cart (1) Saved (4)

Select All / Deselect All

Select	Item	Desc	Address	Pass	Date	Cost
<input type="checkbox"/>	Backflow Test	Serial Number: 0014521	1234 Main St, Maryville, IL 62062	<input checked="" type="checkbox"/>	02/01/2024	\$15.95

Save for later **Checkout**

- You will select a payment method. We store and accept any major credit card or you can operate off a balance. Select **REVIEW ORDER**.

Payment Method

Choose payment method
You can use your balance, debit/credit card or both together

\$ Available Balance	\$ 4904.30	Apply balance
\$ New Balance After Checkout:	Balance not applied	

Payment Card

Last Four: ... 0067
Expiration: 01/2027

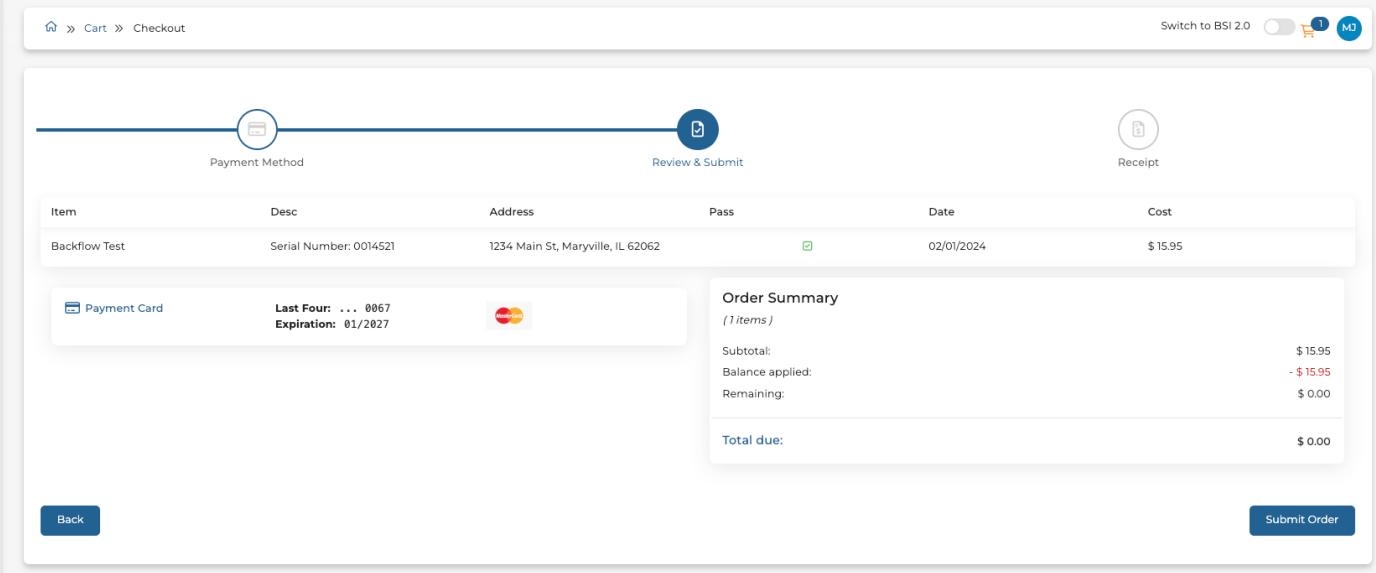
Change Payment Method **Add Payment Method**

Order Summary (1 items)

Subtotal:	\$ 15.95
Balance applied:	-\$ 0.00
Remaining:	\$ 15.95
Total due:	\$ 15.95

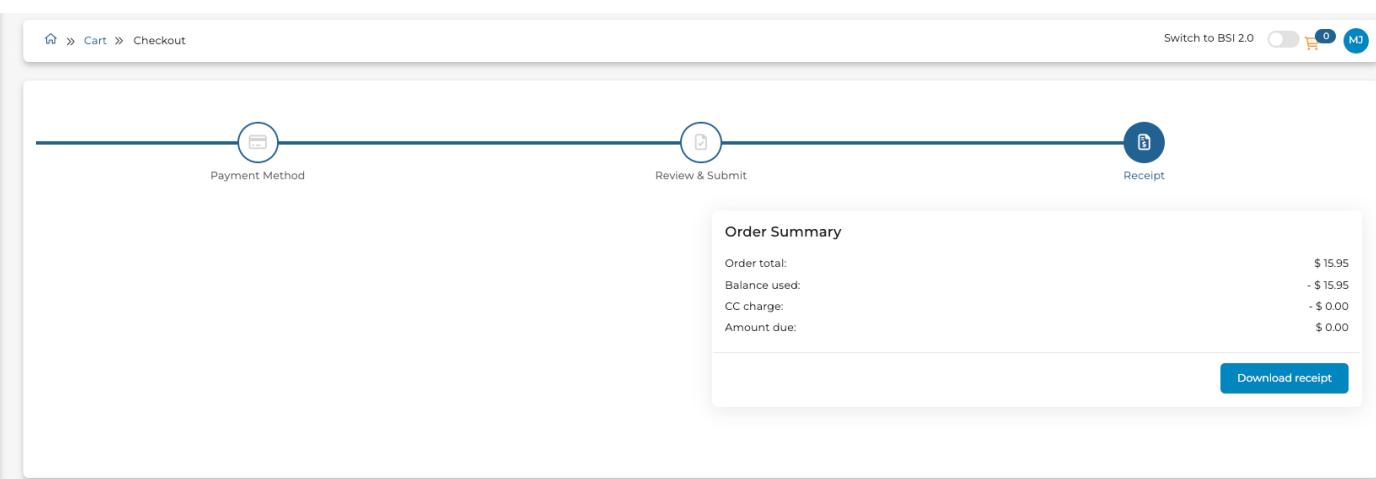
Review Order

- You will review the order one more time and click the blue button **SUBMIT ORDER**.



The screenshot shows the BSI Online checkout process. The top navigation bar includes the 'bsionline' logo, a 'Cart' icon with 1 item, and a 'Switch to BSI 2.0' toggle. The main content area has three circular progress steps: 'Payment Method', 'Review & Submit', and 'Receipt'. The 'Payment Method' step shows a payment card icon with 'Last Four: ... 0067' and 'Expiration: 01/2027'. The 'Review & Submit' step displays an order summary for a 'Backflow Test' item with serial number 0014521, address 1234 Main St, Maryville, IL 62062, and a green 'Pass' status. The 'Receipt' step is shown as a placeholder icon. On the left sidebar, 'RECENT BACKFLOW TESTS' are listed with details like serial number, test date, address, and status (e.g., 'Pass').

- Your credit card will be charged or the amount deducted from your balance for the transaction amount. A receipt will be available within a few seconds to download by clicking **DOWNLOAD RECEIPT**.



The screenshot shows the BSI Online checkout process. The top navigation bar includes the 'bsionline' logo, a 'Cart' icon with 0 items, and a 'Switch to BSI 2.0' toggle. The main content area has three circular progress steps: 'Payment Method', 'Review & Submit', and 'Receipt'. The 'Review & Submit' step shows an 'Order Summary' for 1 item, with details: Subtotal: \$15.95, Balance applied: -\$15.95, Remaining: \$0.00, and Total due: \$0.00. The 'Receipt' step is shown as a placeholder icon. On the left sidebar, 'RECENT BACKFLOW TESTS' are listed with details like serial number, test date, address, and status (e.g., 'Pass').