



CITY OF MORGAN HILL POLICE DEPARTMENT

PARKING CITATION INITIAL ADMINISTRATIVE REVIEW

Submit your request to the Parking Citation Service Center, P.O. Box 11923, Santa Ana, CA 92711

An Initial Administrative Review must be requested in writing. Please be specific when explaining why you feel that dismissal of the citation is warranted. ***The review determination will be mailed to you***

PLEASE PRINT OR TYPE THE FOLLOWING:

Respondent's Name: _____	_____ (Citation Number)
Address: _____	_____ (violation)
City: _____ State: _____ Zip: _____	_____ (Date & Time Citation Issued)
Phone where you may be reached: () _____	_____ (Vehicle License Number)
Violation Location: _____	_____ (Permit Number- if applicable)

Statement of Facts: _____

If more space is needed, please attach a separate sheet of paper.

Signature: _____ Date: _____

*******(FOR OFFICIAL USE ONLY BELOW THIS LINE)*******

Reviewed by: _____ Badge No. _____

☐ Citation Dismissed Code: _____

☐ Citation Valid/Upheld Code: _____

Comments: _____

☐ Determination Mailed on date: _____

Reviewer Signature: _____ Date: _____