



Community Development Agency  
Building & Fire Prevention Division  
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Morgan Hill, CA 95037-4128  
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Fax: (408)779-7236  
[Permits@morgan.hill.ca.gov](mailto:Permits@morgan.hill.ca.gov)

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## REQUEST FOR APPLICATION OR PERMIT EXTENSION

**Application Extension:** An application for a permit for any proposed work shall be deemed to have been abandoned 180 days after the date of filing, unless such application has been pursued in good faith or a permit has been issued. The City of Morgan Hill may grant one or more extensions of time on an application for a permit, for additional periods not exceeding 90 days each. The extension shall be requested in writing and justifiable cause demonstrated.

**Permit Extension:** Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 1 year after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for a period of 180 days from last passing inspection. The City of Morgan Hill will grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.

Note: Applications and permits that have not received a written extension request will automatically become expired.

Permit number: \_\_\_\_\_

Address: \_\_\_\_\_

I, (applicant/permittee) \_\_\_\_\_ am requesting an extension for the following reason below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Applicant/Permittee: \_\_\_\_\_

Phone No: \_\_\_\_\_ Email: \_\_\_\_\_

----- OFFICE USE ONLY -----

Staff Approval: \_\_\_\_\_

Date: \_\_\_\_\_ Extension Granted to: \_\_\_\_\_